Evaluative Report of the Department

1. Name of the Department:
   Library and Information Science

2. Year of establishment of the Department/ Centre:
   1960

3. Is the Department part of a School/Faculty of the university?
   Yes, Department of Library and Information Science is a part of Faculty of Education

4. Names of programmes offered (UG, PG, M. Phil., Ph D, Integrated Masters; Integrated PhD., D. Sc., D. Litt., etc)
   Department offers UG, PG and Ph. D. programmes in the Department of Library and Information Science.

   - B. Lib & Inf. Sc.
   - M. Lib & Inf. Sc.
   - Ph.D. in Lib & Inf. Sc.

5. Interdisciplinary programmes and departments involved
   Department is not running any interdisciplinary programmes at present and faculty of any other department is not involved in the programmes run by this department.

6. Courses in collaboration with other universities, industries, foreign institutions, etc.:
   Department has not designed any course in collaboration with other universities, industries, foreign institutions.

7. Details of programmes discontinued, if any, with reasons:
   No programme has been discontinued in past five years.

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System
   University has adopted annual scheme for B. Lib &Inf. Sc. exams, semester system with choice based credit systemfor M. Lib &Inf. Sc. Exams, and runs one semester Pre Ph.D. course work in Library & Information Science.

9. Participation of the department in the courses offered by other departments:

   Faculty members of this department visits and delivers invited talks as per requirement of other departments. Faculty members also deliver invited talks in the refresher courses/ orientation courses organized by other departments / ASC.

10. Number of teaching posts sanctioned, filled and actual (Professors/ Associate Professors/ Asst. Professors/ others)

Following are the details of faculty in this department:

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	Nil	Nil	Nil
Associate	01	Nil	02(CAS)
Asst. Professors	07	02	Nil
Others	---	---	---

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Following are the details of faculty in this department:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Dr. Purnima Kaushik	M. Lib. Sc. & Doc., M.C.A., Ph.D. M.C.A.	Associate Prof. & Head	Reference Service &IT	30	03
Dr. Dalbir Singh	M. Lib. Sc.& Doc. Ph.D.	Associate Prof.	Cataloguing & Lib. Education	30	06

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors

No senior Visiting Fellows, Adjunct Faculty, Emeritus Professors visited this department during 2009 – 15. Informally following retired faculty of the department as well of Central library are/were participating in the programmes run by this department:

- Dr. S. P. Sood (Up to 2012)
- Shri G. S. Champawat (Up to 2012)
- Dr. Pawan Kumar Gupta
- Dr. Bharat Goyal
- Dr.Prabha Sharma

13. Percentage of classes taken by temporary faculty - programme-wise information

Nearly 30% of the total classes run by this department during 2009 – 2015 were engaged by the guest faculty.

14. Programme-wise Student: Teacher Ratio

Following are the approximate Programme-wise Student Teacher Ratios in different courses run by department:

U.G.   -   (80:3)   27:01
P.G.   -   (20:3)   07:01

15. Number of academic support staff (technical) and administrative staff

Following is the position of ministerial, technical staff and lab bearers:

	Sanctioned	Filled	Actual
Clerical Staff (UDC)	01	01	01
Technical (Deptt. Library) as Workshop Assistant	01	Abolished in 2010	01 (on contract)
Computer Operator	01	--	01 (on contract basis)

16. Research thrust areas as recognized by major funding agencies

Following thrust areas are recognized by major funding agencies:

- Information Management
- Resource sharing and Networking of Libraries
- Optimal Utilization and User Studies
- Digital Libraries and Web based services
- Collection development in libraries in ICT era

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

No faculty member of this department is having any ongoing research project.

18. Inter-institutional collaborative projects and associated grants received a) National collaboration   b) International collaboration

Department is not having any Inter-institutional collaborative project.

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.

Department has not received any departmental project during 2009-15.

20. Research facility / center with

- state recognition
  NIL
- national recognition
  NIL
- international recognition
  NIL

21. Special research laboratories sponsored by / created by industry or corporate bodies
   NIL
22. Publications:
   * Number of papers published in peer reviewed journals national / international)
      21
   * Chapters in Books
      02
   * Edited Books
      NIL
   * Books with ISBN with details of publishers
      NIL
   * Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
      NIL
   * Citation Index - range / average
      NIL
   * SNIP
      NIL
   * SJR
      NIL
   * Impact Factor - range average
      NIL
   * H-index
      NIL

23. Details of patents and income generated
   No patent has been registered by any faculty member of this department.

24. Areas of consultancy and income generated
   NIL

25. Faculty selected nationally / internationally to visit other laboratories / institutions / industries in India and abroad
   No faculty member from this department was selected nationally/internationally to visit other laboratories /institutions / industries in India and aboard during 2009-15.

26. Faculty serving in
   a) National committees
      NIL
   b) International committees
      NIL

c) Editorial Boards
   NIL
d) any other (please specify)
   NIL

27. Faculty recharging strategies (UGC, ASC, Refresher/ orientation programs, workshops, training programs and similar programs)

Following recharging programmes were arranged during past five years:

1. Organized Refresher courses in 2009 in collaboration with University Central Library and Academic Staff College with Dr. Pawan Kumar Gupta, Director Central Library as coordinator.
2. Organized Refresher courses in 2013 in collaboration with Academic Staff College under the coordinator ship of Dr.Dalbir Singh
3. Organized a five days training programme) on SOUL softwarein collaboration with INFLIBNET, Ahmedabad in 2009 under the coordinator shipof Dr. M. R. Rawtani.
4. Organized Training programme cum extension lectures on ABCD software (recently introduced in the curriculum) from 31.3.2014 to 3.4.2014 for faculty as well as students of the department. Dr. Narendra Kumar, Scientist-G at NISCAIR (New Delhi) delivered lectures and practical training on ABCD software. .

28. Student projects
   - percentage of students who have done in-house projects including inter-departmental projects
     NIL
   - percentage of students doing projects in collaboration with other universities / industry/institute
     NIL

29. Awards / recognitions received at the national and international level by:
   - Faculty
     NIL
   - Doctoral / post-doctoral fellows
     NIL
   - Students
     Mewar Foundation Award: Each year one student earned highest merit in Rajasthan receives this award in U.G. (B. Lib. Sc) and P.G. (M. Lib. Sc.)
     Master Motilal Award: Each year one student earned highest merit receives this award in U.G. (B. Lib. Sc) and P.G.(M. Lib. Sc.)

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.
   Department has not organized any conference / seminar during 2009 – 15.

31. Code of ethics for research followed by the departments
    Codes of ethics for research are followed as per UGC and University of Rajasthan norms.

32. Student profile programme-wise:
    Following is the student profile in PG and Ph.D. programmes of this department:

Name of the Programme	Applications received/	Selected		Pass percentage/ Awarded	
	(student Admitted)	Male	Female	Male	Female
Session 2009-10					
B. Lib. & Inf. Sc.	99	49	48	94.44	70.96
M. Lib. & Inf. Sc.	24	10	14	90.00	100.00
Ph.D.	16	08	08	01	01
Session 2010-11					
B. Lib. & Inf. Sc.	104	59	45	39.53	57.58
M. Lib. & Inf. Sc.	24	08	16	66.00	50.00
Ph.D.	----	----	----	01	----
Session- 2011-12					
B. Lib. & Inf. Sc.	99	49	48	80.76	68.42
M. Lib. & Inf. Sc.	34/24	10	14	100.00	100.00
Ph.D.	03	03	00	03	----
Session- 2012-13					
B. Lib. & Inf. Sc.	129/80	42	38	28.57	58.62
M. Lib. & Inf. Sc.	19/17	03	14	100.00	90.00
Ph.D.	03	00	00	03	----
Session-2013-14					
B. Lib. & Inf. Sc.	123/76	46	30	30.00	64.00
M. Lib. & Inf. Sc.	28/14	01	13	100	100
Ph.D.	02	01	00	----	----
Session-2014-15					
B. Lib. & Inf. Sc.	186/78	37	41	14	50
M. Lib. & Inf. Sc.	19/11	06	05	RW	RW
Ph.D.	01	01	----	----	----

33. Diversity of students
    Following is the diversity of students profile in PG and Ph.D. programmes of this department:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
B. Lib. & Inf. Sc.	96	02	02	---
M. Lib. & Inf. Sc	98	01	01	---
Ph.D.	50	---	50	---

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

As per available information in the department 05 students have cleared UGC NET examinations

35. Student progression

Following is the student's progression:

Student progression	Percentage against enrolled
UG to PG	100
PG to M. Phil	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	----

36. Diversity of staff

Following is the diversity of staff of this department:

Percentage of faculty who are graduates	
Of the same university	100
from other universities within the State	NIL
from universities from other States	NIL
from universities outside the country	NIL

37. Number of faculty who were awarded M. Phil., Ph.D., D.Sc. and D.Litt. during the assessment period

No faculty member was awarded M. Phil., Ph.D., D.Sc. and D.Litt. during the assessment period

38. Present details of departmental infrastructural facilities with regard to
   a. Library:

The Department has its own Departmental Library which houses nearly 6545 text books.

b. Internet facilities for staff and students

Wi-Fi and LAN facilities are provided to all faculty members, research scholars and PG students through University INFONET center.

c. Total number of class rooms

Department has 02 class rooms

d. Class rooms with ICT facility

Department has 01 class room with ICT facility

e. Students' laboratories

Department has a well computer lab for students.

f. Research laboratories

Department has no research laboratory

39. List of doctoral, post-doctoral students and Research Associates

a) from the host institution/university

S.No.	Name of Scholar	Title of Ph.D.	Name of Supervisor	Awarded Year
1.	Dr. Jatinder Pal Singh Ahuja	Growth and Development of Indian Financial and Banking Sector Libraries and Resource Sharing Through a Proposed Library networks (BANKLIBNET): A Critical Appraisal	Dr. M.R. Rawtani	2010
2.	Dr. Zaufishan Sajjad	Impact of Information Technology on Libraries of Leading Management Institutes of India with Special Reference to Indian Institutes of Management	Dr. Purnima Kaushik	2010
3.	Dr. Devendra Kumar Sharma	Application of Information technology vis-vis Ranganathan's Five Laws of Library Science with reference to Information Management in university Libraries of Rajasthan	Dr. Dabir Singh	2011
4.	Dr. S Siva Chidambaram	Effectiveness of INDEST Consortium in Providing E-Access to Scholarly Journals and Databases at Special Libraries in Delhi: A Critical Study	Dr. M.R. Rawtani	2012
5.	Dr. Balendu Kumar Jha	Designing of On-line Information Retrieval System for Education (EDULINE) in India with special reference to NCERT as a National Resource Centre: A Critical appraisal	Dr. M.R. Rawtani	2012
6.	Dr.Kamal Kant Gupta	Information Seeking Patterns of Users, Services and Resources of CBSE Public School Libraries in Rajasthan: A Multivariate Analysis	Dr. M.R. Rawtani	2012

7.	Dr.Shesh Mishra	Information Literacy among the Students, Research scholars and Faculty Members of University of Rajasthan and Banasthali Vidhyapith: a Critical Study	Dr. Purnima Kaushik	2013
8.	Dr. Daulat Jotwani	Marketing of Electronic Resources in IIT Libraries	Dr. M.R. Rawtani	2013
9.	Dr. Praveen Babbar	Professional consultancy for library Managementin higher education universities of Delhi: A Study	Dr. M.R. Rawtani	2013

    b)   from other institutions/universities

       NIL

40. Number of post graduate students getting financial assistance from the university

No student of this department is getting any financial assistant from university.

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology

No new programmehas been introduced during 2009-15. Though department has organized a workshop to revise running course content during 2013-14.

42. Does the department obtain feedback from?

    a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

        Yes, the inputs from teachers with regard to the curriculum and teaching learning-evaluation process as practiced and experienced by them in the class rooms, is regularly discussed at faculty meetings/ Staff Council and constructive remedial measures are taken by bringing it to the BoS / CoC .

    b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

        Yes, Departmental Committee and Staff Council discuss students' feedback on teachers and courses.The continuous internal assessment, group discussion, tutorials, seminar, students counseling and mentoring contribute to a healthy feedback from the students. The department at its faculty meetings examines such feedback and takes action to address problems, if any.

    c. Alumni and employers on the programmes offered and how does the department utilize the feedback**?**

        Yes, we consider the suggestions in improvement of curriculum.

43. List the distinguished alumni of the department:

Following are few distinguished alumni of the department

- Dr. H. K. Kaul, Director, DELNET, New Delhi
- Dr. Jagdish Arora, Director, INFLIBNET Centre, Ahmadabad
- Dr. R. K. Chadha,Joint Director, Lok Sabha Secretariat, New Delhi
- Dr. Daulat Jotwani, Chief Librarian, IIT, Mumbai

- Dr. K. L. Mahawar , Professor and Dean, DLIS, B.R. Ambedkar University, Lucknow
- Dr. Dinesh Kumar Gupta ,Professor, DLIS ,VMOU ,Kota

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.
Following student enrichment programmes are undertaken by Department:
   - Organized a five days training programme) on SOUL software in collaboration with INFLIBNET, Ahmedabad in 2009 under the coordinator ship of Dr. M.R Rawtani.
   - Organized Training programme cum extension lectures on ABCD software (recently introduced in the curriculum) from 31.3.2014 to 3.4.2014 for faculty as well as students of the department. Dr. Narendra Kumar, Scientist-G at NISCAIR (New Delhi) delivered lectures and practical training on ABCD software.

45. List the teaching methods adopted by the faculty for different programmes:
Faculty members normally adopt blackboard teaching method during their class room teaching. Several times they also apply power point presentation for better understanding of students. Department also organizes tutorials, Student Seminars, Group Discussions for the benefit of its students.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?
Department ensure that programme objectives are constantly met through frequent discussion with experts, faculty and students,through regular teaching & training counseling, engagement in demonstration and training programme, continued internal tests. Though continuous assessment, class tests, assignments, class seminars and end semester exams.

47. Highlight the participation of students and faculty in extension activities.
Students and faculty members participates together is several activities including introduction (interaction) Party, Picnic &and tours, Annual Function and participation in university extension activities, inter college events etc.

48. Give details of "beyond syllabus scholarly activities" of the department.
Department has organized training programme cum extension lectures on ABCD software (recently introduced in the curriculum) from 31.3.2014 to 3.4.2014 for faculty as well as students of the department. Dr. Narendra Kumar, Scientist-G at NISCAIR (New Delhi) delivered lectures and practical training on ABCD software. Department also organizes Picnics, Debates and Discussions events on important days like Teachers Day, Environment Day etc.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.
    NO

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied
    Faculty have contributed research articles on latest trends like cloud computing, use of smart card technology in libraries, and application of knowledge management in libraries to develop the libraries as knowledge resource centers.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
    Following are major Strengths, Weaknesses, Opportunities and Challenges of the department:

    Strengths:
    - Departmental library,
    - Computer laboratory,
    - Effective Teaching and learning,
    - Latest curriculum

    Weaknesses:
    - Lack of adequate teaching faculty,
    - Latest editions of printed practical tools (DDC, UDC, Sears and LC List of Subject Heading to be procured and incorporated in syllabus),
    - Lack of commercial library management software for practical work,
    - Lack of infrastructure - class rooms, teacher rooms, seminar room.

    Opportunities:
    New courses:
    - Two Years integrated M. Lib. & Inf. Sc. course,
    - M. Phil. course,
    - One year Diploma in Library Automation
    - Specialized Certificate and Diploma programmes.

    Challenges
    - New courses to cope with library automation,
    - Development of infrastructure facilities,
    - New teaching tools / reference books and library management software

52. Future plans of the department.
    Following are the future plans of this department:
    - Start of new courses like Two Years integrated M. Lib. & Inf. Sc. Course, M.Phil. course and One year Diploma in Library Automation
    - Organization of refresher course on regular basis
    - To hold the national conferences every year
    - Development of infrastructure facilities